

Twilight Children Volunteer's Forms

Name : _____

Surname : _____

Telephone No : _____

Cellphone No : _____

I.D. Number : _____

Home Address: _____

Postal Code : _____

References

Your Organisation Details:

Organisation's Name

Organisation's Address

Name Of Supervisor

Telephone No. (Supervisor)

Have you ever worked with troubled children

Yes

No

Where _____

and when _____

What did you do there ?

Section 2

Educational Background

Subjects Passed

Year

--	--	--	--	--	--	--	--

Other Skills

Section 3

Areas of interest in you voluntary work (choose atleast two)

- 1. Fundraising
- 2. Maintenance and cleanliness of the building
- 3. Feeding Outreach programme
- 4. Helping in the kitchen
- 5. Teaching art
- 6. Help the children with school work
- 7. Training/mentoring programmes
- 8. Other _____

Section 4

I, solemnly swear that I will not divulge any information that may bring the organisation into disarray and I will abide to the following Volunteers rules.

Rule for volunteers

- 1. Confidentiality of both the organisation and children's matter should be respected.
- 2. Volunteers should only be at the shelter when their time table says so.
- 3. Volunteers should write reports to managements on their progress and will be welcome to suggest any area of improvements.

Twilight Children Volunteer's Forms

4. Any abnormal behaviour picked up during engagement with the children should be reported to management i.e Please see our protection policy.
5. Volunteers should not show favouritism to individual children.
6. Volunteers should report to their co-ordinator and inform him/her if unable to come for specific reasons.

Volunteers Signature : _____

Section 5

For office use only.

Duties Allocated	:	_____
Hours/Days Allocated	:	_____
Allocated By	:	_____
Date	:	_____
Staff Name	:	_____
Staff Signature	:	_____